

**MINUTES OF THE MEETING OF THE PARK COMMISSION OF
THURSDAY, JANUARY 28, 2010**

Present were Chairman Thomas Frizzell, Commissioners Barbara Dixon, Harold Marrow, Superintendent John J. Dorgan Jr., Robert Bernier General Foreman and Jeff Sinkiewicz.

The meeting began at 7:05PM.

MINUTES: The minutes of the September 17, 2009 meeting were approved as written.

LUNCH ROOM CONTRACT:

The Commission discussed the Operation of the Lunch Room with Mr. Sinkiewicz the current vendor. The two issues of concern were the prorating of the November rent and the security of the building.

Mr. Dorgan explained that one of the exterior doors in the lunch room had been left unlocked and he had to respond on the weekend because the alarm had sounded. Mr. Dorgan agreed that the doors were not in great condition and that he would replace them over the next few months. The door in question will be replaced before the beginning of the Golf Season 2010.

Other items discussed were the parking of vehicles near the building and rubbish removal as well as Article 2.8 of the contract which prohibits the sale of Alcoholic Beverages. On a motion by Chairman Frizzell and second by Commissioner Dixon to extend the Lunch Room Contract for the 2010 Golf Season to Jeff Sinkiewicz DBA TAKE A BREAK CATERING with the understanding that there will not be rent charged for the months of January, February, March and December. The rent for November will be prorated. The motion passed unanimously.

GOLF MANAGEMENT SERVICES:

The Commissioners reviewed the two non-price proposals from Brian Mattos and Meadowbrook Golf. After the commissioners evaluated both proposals Mr. Frizzell made the motion based on the evaluations to award the Golf Management Services Contract to Brian Mattos. The motion was second by Commission Dixon and passed unanimously.

SUPERINTENDENTS REPORT:

Mr. Dorgan reported that the revenues received at the golf course for the 2009 season were better than the 2008 season based on the golf cart usage. He recommends that the fees remain the same for the 2010 season.

The budget for 2011 for both Park and Golf are due on Monday, February 1, 2010. He explained that he would submit a level funded budget and the City has asked for a separate sheet indicating up to a 40% cut in funding. Mr. Dorgan explained that any further cuts in personnel would be extremely difficult to continue the work of both Park and Golf.

Having no further business the meeting adjourned at 8:20 P.M.

Respectfully submitted,

John J. Dorgan, Jr.
Superintendent